

HAHIRA CITY COUNCIL

WORK SESSION

MAY 1, 2018

6:00 P.M.

COURTHOUSE

The Mayor and Council met for a Work Session on May 1, 2018 at the Courthouse with Mayor Bruce Cain presiding.

PRESENT: Mayor Bruce Cain, Councils: Terry Benjamin, Kenneth Davis, Patrick Warren and Mayor Pro Tem Mason Barfield. City Manager Jonathan Sumner, City Clerk Lisa Mashburn, Fire Chief Dwight Bennett, Police Chief Terry Davis and PWD Donnie Warren.

REVIEW/CORRECTION OF MEETING MINTUES:

- A. APRIL 3, 2018 WORK SESSION**
- B. APRIL 5, 2018 COUNCIL MEETING**

The Mayor asked if anyone had any questions or corrections regarding the minutes. None noted.

PUBLIC HEARING:

- A. HA-2018-01 ZONING ORDINANCE TEXT AMENDMENT-FOOD TRUCKS & NON-FESTIVAL TEMPORARY VENDORS (PLANNING AND ZONING ADMINISTRATOR)**

P & Z Administrator Matt Martin is here regarding the amendments to the Food Truck Ordinance. After months of discussion the amendment was present to the Planning Commission and this is the first public hearing and the 2nd public hearing will be Thursday night. The Planning Commission recommended denial with a 7-0 vote. He then stated that he is here for any questions. Mayor Pro Tem Barfield asked what was proposed as most troublesome with the amendment. Mr. Martin stated it was the time frame presented and other restrictions. There were no recommendations from the Planning Commission. The temporary use on page 3. City Manager Sumner stated that Valdosta adopted this with a lot of the same restriction in 2009, did they have any problems? Martin stated that in 2012 yes Valdosta went back a loosened the guidelines, Valdosta used to be more restrictive. Councilman Warren asked is it hard to modify if not right? Martin stated that if it is not perfect the first time you can go back and amend it. I feel it is a good start to the amendment, the problem is that it allowed to be on private property. No one to be responsible for the property. Barfield said so the time frame in #1 is the biggest concern. Councilman Davis said I think this is the most talked about objective, we had no recommendations from the Planning Commission , we have talked about this for months and now at the 11th hour a certain group want us to scrap it, negotiate more. Martin stated in summary there were 8 members present at the Planning Commission meeting, 7 voted, but there was not discussion on any specific alternative numbers, no provisions in a motion. You are not bound by the Planning Commission. Sumner said there is a disagreement with the item, no recommendations for specifics and conditions, we are at a loss. Councilman

Davis said I do not think we should take this as we need to go back the drawing board and start over. Martin said yes we did not have any constructive changes. Davis stated we had a negative vote with a lot of positive comments. Barfield stated that in 2009 they approved amendment with similar criteria and they made no recommendations. I was not expecting it to be unanimous vote. Councilman Warren said so Valdosta is 60 days on and 60 days off. This amendment would be 7 days on and 30 days off. City Manager Sumner stated that the City Attorney was unable to attend tonight but he will be here on Thursday night if you have questions for him. We do not need to make a decision tonight.

REVIEW OF BILLS/BUDGET OVERAGES:

The Mayor asked if anyone had any questions or concerns regarding the bills. None noted.

DISCUSSIONS:

A. ENGAGEMENT PRESENTATION –FY17 AUDIT (CITY AUDITOR)

Denise Rackley with Valenti Rackley and Associates is here for the opening of the FY2017 Audit. We have a list of responsibilities and auditing standards and I am presenting an engagement letter with the Audit information. We are here to make an assessment of the internal controls. If we have any findings we will let you know right away. The Audit should be complete no later than June 30, 2018. If you have any questions we will be available for discussions.

B. IT SERVICES (VIRTUAL WORLD-SOUTHERN GEROGIA REGIONAL COMMISSION)

Jason Bellflowers with Virtual World is here to discuss the renewal of the IT contract and discuss the overview of the services. Sumner stated that VW rescued us about 3 years ago, did a security upgrade and provide and manager our City IT service. Bellflower stated that they take care of the IT services and do 24/7 monitoring. We have an emergency service and provide backups of all systems. We handle the ga.gov web site and the email archiving along with antivirus and malware hardware, updates and host the City web site. Sumner stated that the contract cost was reduced to \$19,000. They are a dedicated bunch and always offer tech support when needed. City Manager Sumner stated that he and department heads recommend Virtual World for renewal. Sumner stated that SGRC will be here to present on Thursday night.

C. PLANNING PROCESS-NEW CITY HAL (A & B ARCHITECTS)

City Manager Sumner said that as 2019 SPLOST approaches we will need to have concepts of the New City Hall for the SPLOST VIII referendum the first of next year. We need to know the estimated costs and I have asked Altman & Barrett Architects to be a part of that. They offered at no cost to help us with the Master plan. Walter Altman stated that they will be happy to assist the community with this, you can look at other buildings and that helps a lot. The Mayor asked if there is a generic square footage price. Altman stated yes, it is based on the level of finish, like ADA certified and elevator in the building. Sumner stated that the next step would be to visit other places and see what we like and don't like. I will work to get possible dates together and I know that Mondays are always better for everyone.

D. APPOINTMENT TO THE TREE BOARD (MAYOR CAIN)

The Mayor stated that we are a Tree City and have a tree board. They are dedicated to forestry and greenery and tree planning especially Arbor Day. We currently have John Adams, Wyetta

McKinney and Seab Miller who has passed recently. We would like to appoint Scott Miller who is the son of Mr. Seab Miller to the committee. He stated that he would be happy to fill the seat.

E. TEACHERS LUNCHEON (MAYOR CAIN)

The Mayor stated that it is time again for the Teachers Luncheon. Victoria has been working hard on donations and door prizes and we will not have to pay anything for the luncheon they are all paid for by donations. The luncheon will be on May 31st at noon at the Methodist Church. There will be around 180 teachers there, they are a fun group and we really appreciate them.

F. EXTRA WORK ON INTERCHANGE PROJECT NOT COVERED BY GDOT-SPLOST VII (CITY MANAGER)

We have a few additional items for DOT construction that is not provided in the 2.5 million project of the interchange. DOT will not pay for the fire hydrant extensions, repair 8 inch water main and 8X 8 tapping sleeve valve. The cost of the items is \$8,590.00.

G. REAL ESTATE (COUNCILMAN DAVIS)

Councilman Davis stated that he has nothing more to discuss on the two properties we talked about at the last meeting. I think I put the cart before the horse, I think we need more specific plans first. I think we should postpone this item.

DEPARTMENT REQUEST:

A. SURPLUS PROPERTY (CHIEF DAVIS)

Chief Davis stated that he has a small list of surplus items that he would like to sell. He said that many of the small cities need these items and we can sell them at a discount.

B. WATER TANK CONTRACT (PWD WARREN)

PWD Warren stated that we have two bids for the water tank services. The company that we use now had a large increase in cost. I think if we go with one of the other companies that we can save about \$1,200 per year. American Tank came in at \$21,162, USC at \$28,000 and the existing provider came in at \$33,926.

C. BUDGET ADOPTIONS-DDA & DRUG SEIZED FUNDS: FY 17 & FY 18 (CITY MANAGER)

City Manager Sumner stated that the auditors want us to adopt a budget as a paperwork gesture for the Special Revenue Fund, the DDA and the Drug Seized funds. This will bring us into compliance. Do you have any questions? None noted.

SET MAY COUNCIL MEETING AGENDA:

-IT SERVICES

SET MAY CONSENT AGENDA:

-SURPLUS PROPERTY

-WATER TANK CONTRACT

-BUDGET ADOPTIONS-DDA & DRUG SEIZED FUNDS; FY17 & FY18

-APPOINTMENT TO TREE BOARD

-EXTRA WORK ON INTERCHANGE PROJECT NOT COVERED BY GDOT-SPLOST VII

EXECUTIVE SESSION:

Councilman Benjamin made a motion to go into Executive Session to discuss Personnel which was seconded by Councilman Warren. Councilman Benjamin, Councilman Warren, Councilman Davis and Mayor Pro Tem Benjamin all voted in favor of the motion.

A motion was made by Councilman Benjamin to come out of Executive Session were Personnel was discussed which was seconded by Mayor Pro Tem Barfield. Councilman Benjamin, Councilman Warren, Councilman Davis and Mayor Pro Tem Benjamin all voted in favor of the motion.

A motion was made to adjourn by Councilman Benjamin which was seconded by Mayor Pro Tem Barfield. Councilman Benjamin, Councilman Warren, Councilman Davis and Mayor Pro Tem Benjamin all voted in favor of the motion.

THE MEETING WAS ADJOURNED AT 7:15 P.M.

MAYOR BRUCE CAIN

CITY CLERK LISA MASHBURN